

**INDIAN INSTITUTE OF TECHNOLOGY DELHI**  
**Industrial Research & Development Unit**  
**Hauz Khas, New Delhi-110016**

No.: IITD/IRD/MI00639/9873

Dt.:18/12/2013

**Advertisement No.: IITD/IRD/204/2013**

Applications are invited from Indian citizens for contractual appointment under projects. Appointments shall be on yearly contractual basis on consolidated Pay Slabs.

Title of Project/Activity	Department Development Fund of Civil Engineering Department (MI00639)	
Post	Consolidated Pay Slab	Qualifications
Departmental Technical Assistant  (initial duration for one year, extendable upto 3 years)	Rs.25,000/- per month (inclusive of HRA)	Graduation Degree in Computer Application with at least 55% marks from a recognized university. Also one year of work experience in word processing and office related work like documentation, report preparation, filling papers, records of meetings, management of office database etc.

The candidates who are interested to apply for the above post should send their applications with complete information regarding educational qualifications indicating percentage of marks/division, details of work experience and a recent passport size photograph along with an **application fee (non-refundable) of Rs.50/- in the form of a Bank Draft drawn preferably on State Bank of India in favor of Dean (IRD), IIT Delhi** addressed to the **Assistant Registrar, IRD, Indian Institute of Technology (IIT) Delhi, Hauz Khas, New Delhi – 110016**. IIT Delhi reserves the right to fix suitable criteria for short-listing of eligible candidates satisfying advertised qualification and requirement of the project post. Only short-listed candidates will accordingly be informed. The last date for receipt of duly completed applications will be 15 days from the date of issue of this Advertisement. **The Advertisement No. & post applied for must be mentioned on the left side of the application.** 5% relaxation of marks may be granted to the SC/ST Candidates.

  
**(V.K. Vashistha)**  
**Assistant Registrar (IRD)**

Distribution:

- Head of the Deptt./Centres/Units : It is requested that the contents of the above Advt. be brought to the notice of the staff working in your Deptt./Centre/Unit
- Webmaster, IRD : To put the advertisement on the IITD website
- Notice Boards
- Prof. A. K. Jain, Dept. of Civil Engg.
- Advertisement file