

INDIAN INSTITUTE OF TECHNOLOGY DELHI
Industrial Research & Development Unit
Hauz Khas, New Delhi -110016

Tel.:011-26597534

No. IITD/IRD/RP02395/6995

Date:15 /10/2015

Advertisement No.: IITD/IRD/194/2015

Candidates of Indian nationality are invited to appear for the **Walk-in test / interview** for project appointments under the following project. Appointment shall be on contractual basis on consolidated pay renewable yearly or upto the duration of the project, whichever is earlier.

Title of the Project	Non-Silicon based Technologies for Nano fabrication and Nano scale Devices (RP02395)	
Funding Agency	Department of Information Technology (DIT)	
Name of the Project Investigator	Prof. M. Jagadesh Kumar	
Deptt./Centre	Nano Scale Research Facility / EE	
Duration of the Project	Upto: 03/08/2016	
Post (s)	Consolidated Pay-slab	Qualifications
Sr. Project Assistant (Admin) (1)	Rs.30,000/- per month (consolidated)	Essential Qualification: Graduate degree in Arts, Science, Commerce or Business Management. At least 5 years work experience in the actual conduct of meetings / examinations and / or adequate experience of supervisory work as Jr. Superintendent level in a Govt. office or in educational Institution or in Business organization of repute. Desirable Qualification: Knowledge of office procedures, rules & regulations generally operative in Govt. office or in educational Institutions including experience in handling work in connection with meetings & conferences. Working knowledge of computers.
Walk In Test / Date of Interview	Time of Interview	Venue
19/11/2015	03.00 p.m.	Room No. 217, Block-III, Centre for Applied Research in Electronics, Indian Institute of Technology Delhi, Hauz Khas, New Delhi-110016 PH:011-26591085

The candidates who fulfill the above qualifications/experience should appear for the interview. Kindly bring your formal application on Form No. IRD/REC-4, which can be downloaded from IRD Website (<http://ird.iitd.ac.in/rec>) through proper channel along with complete information regarding educational qualifications indicating percentage of marks of each examination passed, details of work experience and a recent passport size photograph, along with original certificates (both academic & professional) for verification on the date of interview. No candidate, who is already employed at the Institute / IRD shall be interviewed unless his/her application has been duly forwarded by their concerned establishment/sections. 5% relaxation of marks may be granted to the SC/ST Candidates. In case of selection of a retired/superannuated government employee, his/her salary will be fixed as per prevailing IRD norms.

In case any clarification is required on eligibility regarding the above post, the candidate **may contact Prof. M. Jagadesh Kumar at his e-mail id: mamidala@ee.iitd.ac.in**

(V.K. Vashistha)
A.R., IRD

Distribution:.

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- Notice Boards
- Advertisement file
- Prof. / Dr. M. Jagadesh Kumar, PI, Department of Elect. Engg. / NRF
- Copy to Chairperson, DRC/CRC