

इंडियन इंस्टीट्यूट ऑफ टेक्नोलॉजी दिल्ली
हौज खास नई दिल्ली -110016
(औद्योगिक अनुसंधान एवं विकास इकाई)
INDIAN INSTITUTE OF TECHNOLOGY DELHI
Hauz Khas, New Delhi-110016
(Industrial Research & Development Unit)

No. IITD/IRD/RP04050G/351580

Dated: 09/09/2021

Advertisement No.: IITD/IRD/160/2021


Applications from Indian nationals are invited for Project Appointment under the following project. Appointment shall be on contractual basis with consolidated pay, renewable yearly or upto the duration of the project, whichever is earlier. निम्नलिखित परियोजना के तहत भारतीय नागरिकों से आवेदन आमंत्रित किए जाते हैं। अपॉइंटमेंट, अनुबंधित आधार पर समेकित वेतन, नवीकरणीय वार्षिक या परियोजना की अवधि तक, जो भी पहले हो, के साथ होगा।

Job Description: Divine Lab has been created to do research on the villagepreneurs ecosystem. This job will require the candidate to coordinate with different villagepreneurs across the country and provide assistance in conducting research activities, including planning, organizing, conducting, and communicating research studies within the overall scope of a research project. The Project Assistant is expected to create websites for different purposes and keep them updated on a daily basis. The key requirement from the Project Assistant is to understand the needs of villagepreneurs. He/she will be expected to work with other creative people in the lab & the PI to come up with design solutions as mentioned above. The project assistant should be able create reports, tabulate project budget and coordinate with different departments of the institute. Therefore, Project Assistant should be able to do multitasking, work well under pressure, and work efficiently to meet strict deadlines.

Title of the Project	CSC sponsored Design and Innovation Lab at DoD (RP04050G)	
Funding Agency	CSC E-Governance Services India Limited, New Delhi	
Name of the Project Investigator	Prof. Jyoti Kumar [email ID : jyoti@design.iitd.ac.in]	
Deptt./ Centre	Department of Design	
Duration of the Project	Upto:03/03/2026	
Post (s)	Consolidated fellowship / Pay-slab	Qualifications
Project Assistant (Tech.) (1)	Rs.29,200-31,200-33,200-35,800-38,400-41,000/- p.m. (consolidated)	B.Tech/ B.E preferably in Computer Science with first class. Minimum 2 years of experience working with rural entrepreneurs. Skills Required • Should have excellent communication skills in English and Hindi. • Should be able to design and develop websites on own. • Should have skills with adobe suit (specifically adobe muse or Dreamweaver and adobe Photoshop). • Should have good interviewing skills and should be able to conduct interviews with rural entrepreneurs in minimum English and Hindi languages. • Should have Excellent skills with Microsoft Word Office, Excel, PowerPoint, Outlook etc. • Highly organized in both time and in resources; need to manage progress reports, timetables, financial budgets and accounting. • Good report writing and presentation skills.

The candidates who are interested to apply for the above post should download **Form No. IRD/REC-4** from the IRD Website (<http://ird.iitd.ac.in/rec>) of IIT Delhi and submit the duly filled form with complete information regarding educational qualifications indicating percentage of marks/division, details of work experience etc. **by e-mail with advertisement No. on the subject line to Prof. Jyoti Kumar at email id: uxlab.dodiitd@gmail.com**

IIT Delhi reserves the right to fix higher criteria for short-listing of eligible candidates from those satisfying advertised qualification and requirement of the project post and their name will be displayed on web link (<http://ird.iitd.ac.in/shortlisted>) **alongwith the online interview details. Only short-listed candidates will be informed for online interview.** In case any clarification is required on eligibility regarding the above post, the candidate may contact **Prof. Jyoti Kumar at email id: jyoti@design.iitd.ac.in** 5% relaxation of marks may be granted to the SC/ST Candidates. In case of selection of a retired/superannuated government employee, his/her salary will be fixed as per prevailing IRD norms. अनुसूचित जाति / अनुसूचित जनजाति के उम्मीदवारों को अंकों की 5% छूट दी जा सकती है। एक सेवानिवृत्त सरकारी कर्मचारी के चयन के मामले में उसका वेतन वर्तमान आईआरडी मानदंडों के अनुसार तय किया जाएगा। **The last date for submitting the completed applications by e-mail is 23/09/2021 by 5.00 p.m.**


सहायक कुलसचिव, आईआरडी

वितरण

- Head of the Deptt./Centres/Units : It is requested that the contents of the Above Advt. be brought to the notice of the staff working in your Deptt./Centre/Unit
- Webmaster, IRD : To put advertisement at IITD website.
- Notice Boards
- Advertisement file
- Prof. Jyoti Kumar, PI, Department of Design
- Copy to Chairperson, DRC/CRC
- Dr. Harshita Bhatnagar, RD Coordinator, (R&D) Wing