

No. IITD/IRD/RP03906F/322199

Dated:22/04/2021

Advertisement No.: IITD/IRD/083/2021

Applications from Indian nationals are invited for Project Appointment under the following project. Appointment shall be on contractual basis with consolidated pay, renewable yearly or upto the duration of the project, whichever is earlier. निम्नलिखित परियोजना के तहत भारतीय नागरिकों से आवेदन आमंत्रित किए जाते हैं। अपॉइंटमेंट, अनुबंधित आधार पर समेकित वेतन, नवीकरणीय वार्षिक या परियोजना की अवधि तक, जो भी पहले हो, के साथ होगा।

Title of the Project	Establishing a research program in India focused on evaluating safety of rural roads and highways (RP03906F)	
Funding Agency	National Institute of Health, USA	
Name of the Project Investigator	Prof. (Ms.) Geetam Tiwari [geetamt@civil.iitd.ac.in]	
Deptt./Centre	Department of Civil Engineering	
Duration of the Project	Upto:18/02/2022	
Post (s)	Consolidated fellowship / Pay-slab	Qualifications
Sr. Project Assistant (Admin) (1)	Rs.35,400-37,900-40,400-43,600-46,800-50,000/- p.m. plus HRA @ 24%	Graduate Degree in Arts/ Science/ Commerce or Business Management. At least 10 years experience in general office administration including noting/drafting knowledge of office procedures, handling work in connection with the meeting etc. Preference will be given to the candidates with adequate knowledge atleast a minimum of one year of handling sponsored research project related activities including project initiation implementation. Good knowledge of computers is mandatory.

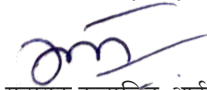
The post may be downgraded as per discretion of the Selection Committee if none of the candidate is found suitable for the post.

The candidates who are interested to apply for the above post should download **Form No. IRD/REC-4** from the IRD Website (<http://ird.iitd.ac.in/rec>) of IIT Delhi and submit the duly filled form with complete information regarding educational qualifications indicating percentage of marks/division, details of work experience etc. **by e-mail with advertisement No. on the subject line at email id: hema.narang@gmail.com**

IIT Delhi reserves the right to fix higher criteria for short-listing of eligible candidates from those satisfying advertised qualification and requirement of the project post and their name will be displayed on web link (<http://ird.iitd.ac.in/shortlisted>) **alongwith the online interview details. Only short-listed candidates will be informed for online interview.** In case any clarification is required on eligibility regarding the above post, the candidate may contact **Prof. (Ms.) Geetam Tiwari at her email id: geetamt@civil.iitd.ac.in**

5% relaxation of marks may be granted to the SC/ST Candidates. In case of selection of a retired/superannuated government employee, his/her salary will be fixed as per prevailing IRD norms. अनुसूचित जाति / अनुसूचित जनजाति के उम्मीदवारों को अंकों की 5% छूट दी जा सकती है. एक सेवानिवृत्त सरकारी कर्मचारी के चयन के मामले में उसका वेतन वर्तमान आईआरडी मानदंडों के अनुसार तय किया जाएगा।

The last date for submitting the completed applications by e-mail is 06/05/2021 by 5.00 p.m. The shortlisted candidates who are called for interview should bring original certificates (both professional and academic) with a recent passport size photograph at the time of interview.


सहायक कुलसचिव, आईआरडी

वितरण

- Head of the Deptt./Centres/Units : It is requested that the contents of the Above Advt. be brought to the notice of the staff working in your Deptt./Centre/Unit
- Webmaster, IRD : To put advertisement at IITD website.
- Notice Boards
- Advertisement file
- Prof. (Ms.) Geetam Tiwari, PI, Department of Civil Engineering / TRIPP
- Copy to Chairperson, DRC/CRC
- Dr. Harshita Bhatnagar, RD Coordinator, (R&D) Wing