

इंडियन इंस्टीट्यूट ऑफ टेक्नोलॉजी दिल्ली
 हाऊ खास, नई दिल्ली - 110016
 (औद्योगिक अनुसंधान एवं विकास इकाई)
 INDIAN INSTITUTE OF TECHNOLOGY DELHI
 Hauz Khas, New Delhi-110016
 (Industrial Research & Development Unit)

Dated: 28/02/2022

No. IITD/IRD/MI02305G/

16053

Advertisement No.: IITD/IRD/049/2022

Applications from Indian nationals are invited for Project Appointment under the following project. Appointment shall be on contractual basis with consolidated pay, renewable yearly or upto the duration of the project, whichever is earlier. निम्नलिखित परियोजना के तहत भारतीय नागरिकों से आवेदन आमंत्रित किए जाते हैं। अपॉइंटमेंट, अनुबंधित आधार पर समेकित वेतन, नवीकरणीय वार्षिक या परियोजना की अवधि तक, जो भी पहले हो, के साथ होगा। The initial contract for the position will be for 1 year, renewable every year based on performance review. IIT Delhi or PI of the project at any time may terminate the employment by giving in writing to the other party with two months (one month during the probation period) notice.

(1) IIT Delhi has established School of Artificial Intelligence to encourage multi-disciplinary research in AI and its applications. Traditionally, each academic unit has a head or a coordinator, whose job is to oversee and ensure a successful functioning of that academic unit.

(2) This includes activities that will be considered primarily academic in nature, such as interviewing and hiring of new faculty members, carving out a vision for education and research, assessing educational curricula, and starting new educational programmes. The professors are ideally suited for carrying out all such activities of the unit.

(3) This also includes various non-academic activities, such as a. setting up and maintaining labs and office spaces, b. managing funds to ScAI from the donors by maintaining detailed accounts and initiating important activities for development of the school, c. supporting in the industry connect and liaisoning of educational programmes, especially certificate courses that may require regular interaction with working professionals, d. publicity: maintaining a continually updating website, managing social media accounts, putting together periodic newsletters, and online visibility of the school e. reporting: developing brochures for research activities in the school, writing parts of reports to donors, f. reaching out to potential industry for collaborations, initiating MTech. fellowships, and other fund-raising; following up on existing conversations to ensure regular progress and successful initiation of new grants, possible extension to create placement opportunities. g. managing school events such as an affiliates day, meetings of school advisory board, and outreach activities. h. helping with hiring of other staff members, and working with other professional consultants and vendors to manage purchase and services.

(4) Typically, any academic unit is provided clerical office staff, who are excellent at supporting the head by managing inventories and filing paperwork, but are unable to take initiative and manage/coordinate these numerous non-academic activities by themselves. Unfortunately, the head becomes a single point of contact for all these activities, making his/her job particularly demanding, often at the cost of slow development of the academic unit. (5) We propose that Project Coordinator shall play the role of "General Manager (Operations)" be instated for School of AI. The Project Coordinator will be responsible for managing all the aforementioned activities in Point (3). The Project Coordinator will have a separate office within ScAI, and will serve as the primary point of contact in the school for these non-academic activities. The GM will also be a special invitee and a convener for school advisory board meetings.

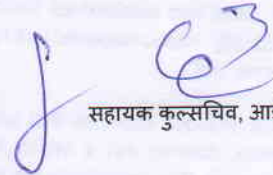
Title of the Project		School of AI Development Fund (MI02305G)
Funding Agency	Dean AAIP, IIT Delhi	
Name of the Project Investigator	Prof. Mausam [Email ID: hodscal@admin.iitd.ac.in]	
Deptt./Centre	School of Artificial Intelligence	
Duration of the Project	Up to 31/10/2040	
Post (s)	Consolidated fellowship / Pay-slab	Qualifications
Project Coordinator (1)	Rs.1,23,000-131,500-1,40,000-1,51,000-1,62,000-1,73,000-1,84,000-1,95,000/- p.m. plus HRA @ 24%	1) An MBA degree or a 2-year AICTE approved P.G. Diploma in Business Management / Business Administration or equivalent, with 15+ year experience in industry in managerial roles. 2) The industry experience to ideally include academic liaisoning or university relations programmes of a company of which at least 5 years at a senior level in multi-national enterprise. 3) The industry experience to ideally include experience of handling a company's operations or logistics. 4) The industry experience to ideally include content writing or report writing like whitepapers, conference collaterals/other commercial docs. 4) Someone living in Delhi or willing to move to Delhi for personal/professional reasons. 5) Someone with gravitas, one who is able to command respect, while interacting comfortably with senior industry professionals, professors and also administrative staff of IIT Delhi.

Contd.....

The candidates who are interested to apply for the above post should download Form No. IRD/REC-4 from the IRD Website (<http://ird.iitd.ac.in/rec>) of IIT Delhi and submit the duly filled form with complete information regarding educational qualifications indicating percentage of marks/division, details of work experience etc. by e-mail with advertisement No. on the subject line to Prof. Mausam at email id: office@scai.iitd.ac.in

IIT Delhi reserves the right to fix higher criteria for short-listing of eligible candidates from those satisfying advertised qualification and requirement of the project post and their name will be displayed on web link (<http://ird.iitd.ac.in/shortlisted>) alongwith the online interview details. Only short-listed candidates will be informed for online interview.

In case any clarification is required on eligibility regarding the above post, the candidate may contact Prof. Mausam at email id: office@admin.iitd.ac.in 5% relaxation of marks may be granted to the SC/ST Candidates. The last date for submitting the completed applications by e-mail is 14/03/2022 by 5.00 p.m.


सहायक कुलसचिव, आईआरडी

वितरण

- Head of the Deptt./Centres/Units :
- Webmaster, IRD :
- Notice Boards
- Advertisement file
- Prof. Mausam, PI, School of Artificial Intelligence
- Copy to Chairperson, DRC/CRC
- Dr. Harshita Bhatnagar, RD Coordinator, (R&D) Wing

It is requested that the contents of the Above Advt. be brought to the notice of the staff working in your Deptt./Centre/Unit To put advertisement at IITD website.