

Indian Institute of Technology Delhi
Industrial Research & Development Unit

No. IITD/IRD/M-52/1336
Dated: 2.02.2015

Subject: Engagement of Technical staff on contractual basis from
Departmental Development Fund (DDF).

Ref. No.: IITD/DDO/staff/2012/ADDO325 dated 10.10.2012
IITD/IRD/M-52/9418 dated 08.11.2012

This refers to the norms regarding engagement of Departmental Technical Assistants (DTAs) on contractual basis under the DDF/CDF of Departments/Centers circulated vide above referred letters.

The Competent authority has now also approved the following for the purpose:-

1. The salary expenses incurred in hiring the said Departmental Technical Assistants would be transferred to the concerned Departmental Development Funds by IRD and charged from the IRD total income.
2. The fixed salary is revised as under:-
 - (a) Existing - Rs.25,000/- Incl. of HRA etc.)
 - (b) Revised - Rs.30,000/-p.m. inclusive of HRA on initial appointment.
Rs.32,500/-p.m. on completion of satisfactory 01 year of service.

The scheme for engagement of the said Departmental Technical Assistants (DTAs) under Department Development funds should not continue beyond December 2016 and no appointment should be made for more than 03 years.

The other terms will remain same as already notified vide No. IITD/IRD/M-52/9418 dated 08.11.2012 (copy overleaf).


(V.K. Vashistha)

Assistant Registrar (IRD)

Distribution:

1. All Heads of Departments/Centers
2. Dy. Director (Operations)
3. Dean (R&D)
4. Associate Dean (R&D)
5. IRD website under 'Circular'

PTO

INDIAN INSTITUTE OF TECHNOLOGY
Industrial Research & Development UNIT

No. IITD/IRD/M-52/
DI 8/11/12

9418

Subject: Engagement of Technical staff on contractual basis from Departmental Development Fund.

Ref.: No. IITD/DDO/staff/2012/ADDO325 dated 10.10.2012.

This has reference to the norms issued from the office of Dy. Director (Operations) vide above referred note dated 10/10/12. In order to implement the approved norms, following are the guidelines for engagement of Technical staff on contractual basis from the DDF

1. Designation that may be given to the selected incumbents.

Departmental Technical Assistant

2. Qualifications

Graduate Degree in appropriate discipline with atleast 55% marks / Diploma (03 years duration) in appropriate field with atleast 55% marks from a recognized University/ Board. Minimum one year relevant experience in relevant field.

3. Monthly emoluments

Rs. 25,000/- (inclusive of HRA, etc.)

4. The selection will be through DRC/CRC concerned. However, the advertisement and the offer of appointment will be issued by the IRD Unit.

5. The tenure of the appointment will not be more than 12 months in the first instance and extendable upto a maximum duration of 03 years only.

6. The detailed proposal for such appointment may be submitted by the HOD/HOC concerned on plain paper.

7. The advertisement for the purpose will be circulated; placed on Institute website, and copies also sent to various organizations/universities. Advt in the Newspaper may also be given in Newspapers if required by concerned Head of the Deptt./Centre.

8. The selected incumbent will not be eligible for IRD accommodation.

These norms shall be applicable for filling up the above posts only and not to be linked with fill up the positions of any other type/mode.

(Signature)
A.P. 11/12

Distribution:

1. All Heads of Departments / centres
2. Dy Director (Operations)
3. Dean, IRD
4. Associate Dean, IRD
5. IRD website under 'Circular'

(M. S. Bindu)