

INDIAN INSTITUTE OF TECHNOLOGY DELHI
IRD Unit

Dated: 23.03.2020

This is in reference to the notification dated March 21, 2020 by the Establishment section of the Institute and current locked down of Delhi NCR. We would like to apprise that all the staff of IRD Unit stay outside the IIT Delhi campus (except Dean, Associate Dean, AR, IRD (Estt.), AR, IRD (A/cs), IRIS Admn. and one MTS). Furthermore, the IRIS access is only through IITD intranet. Under the circumstances, we would be able to process only the emergent cases, such as release of salary, necessary time bound bills, processing of purchases and sponsored project proposals.

These cases can be routed to respective ARs through IRIS/E-mails. The same will be permitted by AD/Dean(R&D) by mail/IRIS itself. The formal notification for such approved cases will be issued after 31st March, 2020, unless essentially required.

This has approval of competent authority.


Assistant Registrar (IRD)