

Indian Institute of Technology Delhi

IRD Accounts

IITD/IRD/Accounts/HIRA112

Dated :- 28 February 2013

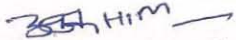
Subject: Depositing of one months salary as security by project staff appointed on Ad-hoc/Contractual basis- Extension of relaxation.

Under IRD's extant rules, project staffs appointed on Ad-hoc/Annual Contractual basis are required to deposit one month's salary as security in two equal installments, that is, half of the security amount before release of 1st month's salary & balance before release of 2nd month's salary.

Citing financial hardships, there have been many requests seeking relaxation for depositing the security amount after release of respective month's salary.

Considering the requests, it has been decided by the competent authority that henceforth the project staff appointed on Ad-hoc/Contractual basis would be required to deposit one month's salary as security in two equal installments ie. half of the security amount after release of 1st month's salary & balance after release of 2nd month's salary.

Above relaxation will also be applicable to staff appointed on Ad-hoc/yearly renewable contractual basis in IRD Unit. The "INSPIRE Faculty Awardee" would, however, be exempted from depositing the above security amount.



(ANUP KUKSAL)

Assistant Registrar (IRD A/Cs)

Distribution :-

All Heads of Department/Centre : It is requested that the content of the circular may kindly be brought to the notice of all faculty of your Deptt./Centre

Copy to:-

- Dean, R&D
- Associate Dean (R&D)
- Assistant Registrar (IRD)
- Salary Seat (IRD Accounts)
- Mr. Sudesh Kr. Bansal: For email to all faculty and updating the IRD website.
Sr. Data Processor, IRD