

**Indian Institute of Technology Delhi**  
**Industrial Research & Development Unit**

No. IITD/IRD/M-96/ 7156

Dated: 21.10.2014

Subject:- **Inviting applications for IRD Accommodation to Married Project Staff of IRD.**

Applications are invited from eligible Married IRD Project staff for allotment of the following apartments :-

<u>I.P.</u>	<u>Nalanda</u>
<b>57, 76, 85, 93, 101, 104, 105</b>	<b>NIL</b>

The interested project employees out of the standing seniority list available on the IRD website [http://ird.iitd.ac.in/ird\\_circulars](http://ird.iitd.ac.in/ird_circulars) may submit their request for allotment for the above IRD Married accommodations to Assistant Registrar (IRD) on the prescribed application form available at IRD Unit **on or before 31/10/2014 (5PM)**. No request received after the due date will be entertained. The allotment will be subject to seniority and choice of preferred accommodation.

Assistant Registrar (IRD)

1. IRD Notice Board

2. IRD Website

3. IRD Webmaster

- For Circulation to all faculty by email.

4. Caretaker IP/Nalanda – **Through Associate Dean (Hostel Mgmt.)**

With the request to get these accommodations vacated, if not yet vacated by the occupants.

CC:-

- AD (R&D)
- Dean (R&D)

## IRD UNIT

### Application for IRD Accommodation (IP/Nalanda – For Married Staff)

Name of Applicant & Employee Code: \_\_\_\_\_

Gender : Male / Female

Date of Birth : \_\_\_\_\_

Father's/Mother's Name : \_\_\_\_\_

Spouse Name : \_\_\_\_\_

Details of Employer of Spouse (if employed) : \_\_\_\_\_  
\_\_\_\_\_

Project No. and Designation : Project No. \_\_\_\_\_  
Designation \_\_\_\_\_

Student Status : PT / FT / Not registered

**Seniority Date and Sl. No. as per Seniority List displayed on IRD Website** : \_\_\_\_\_

Validity of Appointment : \_\_\_\_\_

Preference for Allotment of Accommodation as per the advt. : 1) \_\_\_\_\_  
2) \_\_\_\_\_  
3) \_\_\_\_\_

**Signature of Applicant:** \_\_\_\_\_

Date: \_\_\_\_\_

Mobile No. \_\_\_\_\_

Recommendations of PI/CI:

\_\_\_\_\_  
\_\_\_\_\_

**Signature of PI/CI:** \_\_\_\_\_

Name & Emp. Code of PI/CI: \_\_\_\_\_

Date: \_\_\_\_\_

**A.R. (IRD)**