

इंडियन इंस्टीट्यूट ऑफ टेक्नोलॉजी दिल्ली
हौज खास, नई दिल्ली -110016
(औद्योगिक अनुसंधान एवं विकास इकाई)
INDIAN INSTITUTE OF TECHNOLOGY DELHI
Hauz Khas, New Delhi-110016
(Industrial Research & Development Unit)

No. IITD/IRD/MI00233/ **549328**

Dated: 23/09/2026

Advertisement No.: IITD/IRD/252/2026

Applications from Indian nationals are invited for project appointment under the following project. Appointment shall be on contractual basis with consolidated pay, renewable yearly or upto the duration of the project, whichever is earlier. निम्नलिखित परियोजना के तहत भारतीय नागरिकों से आवेदन आमंत्रित किए जाते हैं। अपॉइंटमेंट, अनुबंधित आधार पर समेकित वेतन, नवीकरणीय वार्षिक या परियोजना की अवधि तक, जो भी पहले हो, के साथ होगा।

Title of the Project	Bharti School of Telecom Technology & Mgt, IIT Delhi. (MI00233)	
Funding Agency	IIT Delhi	
Name of the Project Investigator	Prof. Manav Bhatnagar [email: ird601802@dbst.iitd.ac.in]	
Dept/ Centre	Bharti School of Telecommunication Technology & Management	
Duration of the Project	Upto: 31/03/2027	
Post (s)	Consolidated fellowship / Pay-slab	Qualifications
Sr. Project Assistant (Admin.) – (01)	Rs. 47,790 - 49,220 - 50,700 - 52,220 - 53,790 - 55,400 - 57,060 - 58,770 - 60,530 - 62,350/-p.m. Plus HRA @30%	Master's Degree with more than 50% marks from a Government-recognized University/Institute and 11 years of work experience, including at least 5 years of experience in an administrative role, involving coordination of meetings, seminars, lectures, workshops, etc., maintenance of office records and paperwork, and handling official documents. The candidate should have proficiency in MS Excel, MS Word, and MS PowerPoint, along with basic knowledge of desktop and website designing.
Jr. Project Assistant (Admin.) – (01)	Rs. 29,290 - 30,170 - 31,080 - 32,010 - 32,970 - 33,960 - 34,980 - 36,030 - 37,100 - 38,220/-p.m. Plus HRA @30%	(i) Graduate Degree /Diploma (three years) and 8 years of work experience of (ii) knowledge of office procedures noting, drafting etc., and dealing with correspondence, (iii) should have one year experience in one or more of the following (a) Maintenance of accounts, prices stores ledgers processing of bill (c) work connected with meeting, conference, co-ordination (d) knowledge of computer, knowledge of CCTV.

The candidates who are interested to apply for the above post should download **Form No. IRD/REC-4** from the IRD Website (<http://ird.iitd.ac.in/rec>) of IIT Delhi and submit the duly filled form with complete information regarding educational qualifications indicating percentage of marks/division, details of work experience etc. by e-mail with advertisement No. on the subject line to Prof. Manav Bhatnagar at email id: ird601802@dbst.iitd.ac.in

IIT Delhi reserves the right to fix higher criteria for short-listing of eligible candidates from those satisfying advertised qualification and requirement of the project post and their name will be displayed on web link (<http://ird.iitd.ac.in/shortlisted>) alongwith the online interview details. Only short-listed candidates will be informed for online interview. In case any clarification is required on eligibility regarding the above post, the candidate may contact Prof. Manav Bhatnagar at email id: ird601802@dbst.iitd.ac.in

5% relaxation of marks may be granted to the SC/ST Candidates. In case of selection of a retired/superannuated government employee, his/her salary will be fixed as per prevailing IRD norms. अनुसूचित जाति / अनुसूचित जनजाति के उम्मीदवारों को अंकों की 5% छूट दी जा सकती है। एक सेवानिवृत्त सरकारी कर्मचारी के चयन के मामले में उसका वेतन वर्तमान आईआरडी मानदंडों के अनुसार तय किया जाएगा। The last date for submitting the completed applications by email is 09/10/2026 by 5.00 p.m.


Deputy Registrar, IRD Estt.

वितरण

- Head of the Deptt./Centres/Units :
- Webmaster, IRD :
- Notice Boards
- Advertisement file
- Prof. Manav Bhatnagar, PI, Bharti School of Telecommunication Technology & Management
- Copy to Chairperson, DRC/CRC

It is requested that the contents of the Above Advt. be brought to the notice of the staff working in your Deptt./Centre/Unit To put advertisement at IITD website.