

इंडियन इंस्टीट्यूट ऑफ टेक्नोलॉजी दिल्ली
हौज खास, नई दिल्ली -110016
(औद्योगिक अनुसंधान एवं विकास इकाई)
INDIAN INSTITUTE OF TECHNOLOGY DELHI
Hauz Khas, New Delhi-110016
(Industrial Research & Development Unit)

No. IITD/IRD/MI02305G/ 476629

Dated 24/12/2025

Advertisement No.: IITD/IRD/311/2025

Applications from Indian nationals are invited for Project Appointment under the following project. Appointment shall be on contractual basis with consolidated pay, renewable yearly subject to performance of the official or upto the duration of the project, whichever is earlier. निम्नलिखित परियोजना के तहत भारतीय नागरिकों से आवेदन आमंत्रित किए जाते हैं। अपॉइंटमेंट, अनुबंधित आधार पर समेकित वेतन, नवीकरणीय वार्षिक या परियोजना की अवधि तक, जो भी पहले हो, के साथ होगा।

Title of the Project	School of AI Development Fund (MI02305G)	
Funding Agency	Dean AAIP	
Name of the Project Investigator	Prof. Parag Singla [email id: ird13644@dbst.iitd.ac.in]	
Deptt./Centre	Department of Computer Science & Engineering	
Duration of the Project	Upto:31/10/2040	
Post (s)	Consolidated Pay-slab	Qualifications
Project Assistant (Admin)	Rs. 39,420 - 40,600 - 41,820 - 43,070 - 44,360 - 45,690 - 47,060 - 48,470 - 49,920 - 51,420/- per month plus 30% HRA	Graduate degree with 45% with 2 years work experience as Project Assistant or equivalent post/scale. Desirable: Knowledge of Office Procedures, rules & regulations generally operative in Govt. office or in Educational Institutions. Experience with student related activities like: admissions, student record / grade maintaining, student's travel related work, and other related office management work including taking meeting notes, related faculty coordination work etc. is also desirable.

The candidates who are interested to apply for the above post should download **Form No. IRD/REC-4** from the IRD Website (<http://ird.iitd.ac.in/rec>) of IIT Delhi and submit the duly filled form with complete information regarding educational qualifications indicating percentage of marks/division, details of work experience etc. by mail to Prof. Parag Singla at email id: ird13644@dbst.iitd.ac.in

IIT Delhi reserves the right to fix higher criteria for short-listing of eligible candidates from those satisfying advertised qualification and requirement of the project post and their name will be displayed on web link (<http://ird.iitd.ac.in/shortlisted>) along with the online interview details. **Only short-listed candidates will be informed for online interview.** In case any clarification is required on eligibility regarding the above post, the candidate may contact Prof. Parag Singla ird13644@dbst.iitd.ac.in

5% relaxation of marks may be granted to the SC/ST Candidates. In case of selection of a retired/superannuated government employee, his/her salary will be fixed as per prevailing IRD norms. अनुसूचित जाति / अनुसूचित जनजाति के उम्मीदवारों को अंकों की 5% छूट दी जा सकती है। एक सेवानिवृत्त सरकारी कर्मचारी के चयन के मामले में उसका वेतन वर्तमान आईआरडी मानदंडों के अनुसार तय किया जाएगा। The last date for submitting the completed applications by e-mail is 07/01/2026 by 5.00 p.m.

कार्यवाहक प्रमुख, आईआरडी

वितरण

- Head of the Deptt./Centres/Units :
- Webmaster, IRD :
- Notice Boards
- Advertisement file
- Prof. Parag Singla, Department of Computer Science & Engineering
- Copy to Chairperson, DRC/CRC

It is requested that the contents of the Above Advt. be brought to the notice of the staff working in your Deptt./Centre/Unit To put advertisement at IITD website.