

INDIAN INSTITUTE OF TECHNOLOGY
Industrial Research & Development UNIT

No. IITD/IRD/M-52/9418
Dt. 2/11/12

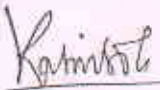
Subject: Engagement of Technical staff on contractual basis from Departmental Development Fund.

Ref.: No. IITD/DDO/staff/2012/ADDO325 dated 10.10.2012.

This has reference to the norms issued from the office of Dy. Director (Operations) vide above referred note dated 10/10/12. In order to implement the approved norms, following are the guidelines for engagement of Technical staff on contractual basis from the DDF.

1. Designation that may be given to the selected incumbents. : Departmental Technical Assistant (DANI)
2. Qualifications : Graduate Degree in appropriate discipline with atleast 55% marks / Diploma (03 years duration) in appropriate field with atleast 55% marks from a recognized University/ Board. Minimum one year relevant experience in relevant field.
3. Monthly emoluments : Rs.25,000/- (inclusive of HRA, etc.)
4. The selection will be through DRC/CRC concerned. However, the advertisement and the offer of appointment will be issued by the IRD Unit.
5. The tenure of the appointment will not be more than 12 months in the first instance and extendable upto a maximum duration of 03 years only.
6. The detailed proposal for such appointment may be submitted by the HOD/HOC concerned on plain paper.
7. The advertisement for the purpose will be circulated; placed on Institute website; and copies also sent to various organizations/universities. Advt. in the Newspaper may also be given in Newspapers if required by concerned Head of the Deptt./Centre.
8. The selected incumbent will not be eligible for IRD accommodation.

These norms shall be applicable for filling up the above posts only and not to be linked with filling up the positions of any other type/mode.


A.R. (IRD)

Distribution:

1. All Heads of Departments / centres
2. Dy. Director (Operations)
3. Dean, IRD
4. Associate Dean, IRD
5. IRD website under 'Circular'

(Ms. S. Bindu)