

**INDIAN INSTITUTE OF TECHNOLOGY DELHI**  
**Industrial Research & Development Unit**  
**Hauz Khas, New Delhi -110016**

Tel.: 011-26597534

No. IITD/IRD/MI00310/1087

Dated:16/02/2015

**Advertisement No.: IITD/IRD/036/2015**

Applications from Indian nationals are invited for Project Appointment under the following project. Appointment shall be on contractual basis with consolidated pay, renewable yearly or upto the duration of the project, whichever is earlier.

Title of the Project	INDEST Consortium (MI00310)	
Funding Agency	Ministry of Human Resource Development (MHRD)	
Name of the Project Investigator(s)	Prof. B.D. Gupta	
Deptt./Centre	Central Library / Department of Physics	
Duration of the project	Upto: 31/12/2017	
Post (s)	Consolidated Pay	Qualifications
Sr. Project Assistant (Admn)	Rs.25,000-27,500-30,000-32,500-35,000-37,500-40,000/- p.m. plus HRA @ 20%	Graduate degree in Arts/Science/Commerce. At least 05 years relevant work experience in the actual conduct of meetings/examinations and / or adequate experience of supervisory work as Jr. Superintendent level in a Govt. office or in educational Institutes or in business organization of repute. <b>Desirable:</b> Post-Graduate degree in Arts / Science / Commerce or Business Management with at least 55% marks. Knowledge of office procedures, rules and regulations, generally operative in Govt. office or in educational institutions including experience in handling work in connection with meetings & conferences. Working knowledge of computer.
Project Assistant	Rs.23,500-25,850-28,000-30,550-32,900-35,250-37,600/- per month plus HRA @ 20%	Graduate degree with 04 years relevant work experience. <b>Desirable:</b> Post-Graduate degree in Arts / Science / Commerce or Business Management with at least 55% marks. Working knowledge of computer.
Jr. Project Assistant	Rs.14,000-15,400-16,800-18,200-19,600-21,000-22,400/- p.m. plus HRA @ 20%	Graduate degree in any stream with 01 year relevant work experience. . <b>Desirable:</b> Working knowledge of computer.
Project Attendant	Rs.10,500-11,500-12,500-13,500-14,500-15,500-16,500/- p.m. plus HRA 20%	10 <sup>th</sup> class passed with five years relevant work experience <b>Desirable:</b> Working knowledge of computer.

The candidates who are interested to apply for the above post should download **Form No. IRD/REC-4** from the IRD Website (<http://ird.iitd.ac.in/rec>) of IIT Delhi and submit the duly filled form with complete information regarding educational qualifications indicating percentage of marks/division, details of work experience etc. **by post to Prof. B.D. Gupta, National Coordinator, INDEST Consortium, Central Library, Indian Institute of Technology Delhi, Hauz Khas, New Delhi-110016.** The advertisement No. & post applied for must be mentioned on the left side of the application & envelope.

IIT Delhi reserves the right to fix higher criteria for short-listing of eligible candidates from those satisfying advertised qualification and requirement of the project post and their name will be displayed on web link (<http://ird.iitd.ac.in/shortlisted>) alongwith the interview details. Only short-listed candidates will be informed. In case any clarification is required on eligibility regarding the above post, the candidate may contact **Dr. Neeraj Chaurasia at his e-mail id: neerajkc@library.iitd.ac.in** **Please do not send the applications on this email. Applications received through email will not be considered.**

5% relaxation of marks may be granted to the SC/ST Candidates. In case of selection of a retired/superannuated government employee, his/her salary will be fixed as per prevailing IRD norms.

**The last date for submitting the completed applications by post is 03/03/2015 by 5.00 p.m.** The shortlisted candidates who are called for interview should bring original certificates (both professional and academic) with a recent passport size photograph at the time of interview.

(V.K. Vashistha)  
A.R., IRD

Distribution:.

- Head of the Deptt./Centres/Units : It is requested that the contents of the above Advt. be brought to the notice of the staff working in your Deptt./Centre/Unit
  
- Webmaster, IRD : To put advertisement at IITD website.
- Notice Boards
- Advertisement file
- Prof.B.D. Gupta, PI & National Coordinator  
Central Library