

INDIAN INSTITUTE OF TECHNOLOGY DELHI

इंडियन इंस्टीट्यूट ऑफ टेक्नोलॉजी दिल्ली

Industrial Research & Development Unit

औद्योगिक अनुसंधान एवं विकास इकाई

हौज खास, नई दिल्ली -110016

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No. IITD/IRD/RP03438G/155250**Date: /04/2018****Advertisement No.: IITD/IRD/085/2018**

Applications from Indian nationals are invited for Project Appointment under the following project. Appointment shall be on contractual basis with consolidated pay, renewable yearly or upto the duration of the project, whichever is earlier. निम्नलिखित परियोजना के तहत भारतीय नागरिकों से आवेदन आमंत्रित किए जाते हैं। अपॉइंटमेंट, अनुबंधित आधार पर समेकित वेतन, नवीकरणीय वार्षिक या परियोजना की अवधि तक, जो भी पहले हो, के साथ होगा।

Title of the Project	Characterization of EMRG using Electromagnetic Modeling and Design of Rail Armature and Compulsator (JATC Sub Project # 12 under MI01618) (RP03438G)	
Funding Agency	DRDO, Ministry of Defence	
Name of the Project Investigator	Prof. Jitendra Prasad Khatait	
Deptt./Centre	Department of Mechanical Engineering	
Duration of the Project	Upto:10/09/2020	
Post (s)	Consolidated fellowship / Pay-slab	Qualifications
Project Assistant (Admin) (1)	Rs.23,500-25,850-28,000-30,550-32,900-35,250-37,600/- per month plus HRA @ 20%	Graduate Degree with working experience of at least 5 years in Administration. Knowledge of Office Procedures, noting, drafting etc. and dealing with correspondence. Typing in English 40 and Hindi 30 words/minute. Should have relevant experience in: a) Estt. & Admn. Matters, b) Maintenance of accounts, priced stores ledgers, processing of bills, c) Purchase Procedure, d) Work connected with meetings, conference, Co-ordination, e) Knowledge of Computers (MS-Office, Internet),etc.

The candidates who are interested to apply for the above post should download **Form No. IRD/REC-4** from the IRD Website (<http://ird.iitd.ac.in/rec>) of IIT Delhi and submit the duly filled form with complete information regarding educational qualifications indicating percentage of marks/division, details of work experience etc. **by e-mail with advertisement No. on the subject line to Prof. Jitendra Prasad Khatait at his email id: jpkhatait@mech.iitd.ac.in**

IIT Delhi reserves the right to fix higher criteria for short-listing of eligible candidates from those satisfying advertised qualification and requirement of the project post and their name will be displayed on web link (<http://ird.iitd.ac.in/shortlisted>) alongwith the interview details. Only short-listed candidates will be informed. In case any clarification is required on eligibility regarding the above post, the candidate may contact **Prof. J.P. Khatait at his email id: jpkhatait@mech.iitd.ac.in**

5% relaxation of marks may be granted to the SC/ST Candidates. In case of selection of a retired/superannuated government employee, his/her salary will be fixed as per prevailing IRD norms. एससी / एसटी उम्मीदवारों को 5% छूट दी जा सकती है। एक सेवानिवृत्त / सुपरटेंटेड सरकारी कर्मचारी के चयन के मामले में उसका वेतन वर्तमान आईआरडी मानदंडों के अनुसार तय किया जाएगा।

The last date for submitting the completed applications by email is 17/04/2018 by 5.00 p.m. The shortlisted candidates who are called for interview should bring original certificates (both professional and academic) with a recent passport size photograph at the time of interview.

In case any clarification is required on eligibility regarding the above post, the candidates **may contact Prof. J.P. Khatait at his e-mail id: jpkhatait@mech.iitd.ac.in** यदि उपरोक्त पद के लिए पात्रता पर कोई स्पष्टीकरण आवश्यक है, तो उम्मीदवार **Prof. J.P. Khatait**, के ई-मेल आईडी: jpkhatait@mech.iitd.ac.in पर संपर्क किया जा सकता है।

(वीरेंद्र कुमार वशिष्ठ)

सहायक कुल्सचिव, आईआरडी

वितरण

- Dept./Centres/Units के प्रमुख: यह अनुरोध किया जाता है कि उपरोक्त विज्ञापन की सामग्री आपके विभाग / केंद्र / यूनिट में कार्यरत कर्मचारियों के ध्यान में लाया जाएगा
- वेबमास्टर, आईआरडी (Web Master, IRD): आईआईटीडी वेबसाइट पर विज्ञापन डालने के लिए
- नोटिस बोर्ड (Notice Board)
- विज्ञापन फ़ाइल (Advertisement File)
- Prof. Jitendra Prasad Khatait, पीआई, यांत्रिक इंजीनियरिंग विभाग