

INDIAN INSTITUTE OF TECHNOLOGY DELHI

इंडियन इंस्टीट्यूट ऑफ टेक्नोलॉजी दिल्ली

Industrial Research & Development Unit

औद्योगिक अनुसंधान एवं विकास इकाई

हौज खास, नई दिल्ली -110016

No. IITD/IRD/MI00678/80245**Dated:01/03/2019****Advertisement No.: IITD/IRD/044/2019**

Candidates of Indian nationality are invited to appear for the **Walk-in test / interview** for project appointments under the following project. Appointment shall be on contractual basis on consolidated pay renewable yearly or upto the duration of the project, whichever is earlier. निम्नलिखित परियोजना के तहत परियोजना की नियुक्तियों के लिए भारतीय राष्ट्रियता के उम्मीदवारों को वॉक-इन परीक्षा/साक्षात्कार के लिए उपस्थित होने के लिए आमंत्रित किया जाता है। अपॉइंटमेंट वार्षिक आधार पर या परियोजना की अवधि तक समेकित वेतन पर संविदात्मक जो भी पहले हो आधार पर होगा.

Title of the Project	MI to operate DDF for Department of Chemical Engineering (MI00678)	
Funding Agency	IIT DELHI	
Name of the Project Investigator	Prof. Kamal Kishore Pant	
Deptt./Centre	Department of Chemical Engineering	
Duration of the Project	Upto:31/12/2019	
Post (s)	Consolidated Pay-slab	Qualifications
Project Manager (1)	Rs.47,600-51,000-54,400-58,700-63,000-67,300/- p.m. plus HRA @ 24%	EQ: Master of Computer Applications and first class in all degrees (10 th to post graduation). Experience:10+ year's experience in a Educational Institute out of which at least 5 years at the level of Superintendent or of supervising a section in a scale not less than that of Superintendent and in (i) Website development and maintenance, (ii) Software development process and management, (iii) Knowledge of office procedures, rules & regulations generally operative in Govt. office including experience in handling work in connection with meetings & conferences, managing Alumni-student affairs (iv) Good Communication and writing skills.
Jr. Project Assistant (Admn) (1)	Rs.21,700-23,200-24,700-26,700-28,700-30,700/- p.m. plus HRA @ 24%	Graduate Degree (three years) with 55%. Knowledge of office procedures, noting & drafting (Hindi and English both). Should have one year experience in Establishment & Administration and knowledge of computers (sound knowledge of MS Office).
Walk In Test / Date of Interview	Time of Interview	Venue
18/03/2019	11.00 a.m.	Office of the Head, Department of Chemical Engineering, Room No. 278, Block-2, IIT Delhi, Hauz Khas, New Delhi-110016

The post may be downgraded as per discretion of the Selection Committee if none of the candidate is found suitable for the post.

The candidates who fulfill the above qualifications/experience should appear for the interview. Kindly bring your formal application on Form No. IRD/REC-4, which can be downloaded from IRD Website (<http://ird.iitd.ac.in/rec>) through proper channel along with complete information regarding educational qualifications indicating percentage of marks of each examination passed, details of work experience and a recent passport size photograph, along with original certificates (both academic & professional) for verification on the date of interview. No candidate, who is already employed at the Institute / IRD shall be interviewed unless

Contd.....

his/her application has been duly forwarded by their concerned establishment/sections. 5% relaxation of marks may be granted to the SC/ST Candidates. अनुसूचित जाति / अनुसूचित जनजाति के उम्मीदवारों को अंकों की 5% छूट दी जा सकती है. एक सेवानिवृत्त सरकारी कर्मचारी के चयन के मामले में उसका वेतन वर्तमान आईआरडी मानदंडों के अनुसार तय किया जाएगा।

In case of selection of a retired/superannuated government employee, his/her salary will be fixed as per prevailing IRD norms. In case any clarification is required on eligibility regarding the above post, the candidate may contact Prof. Kamal Kishore Pant at e-mail id: hodchemical@admin.iitd.ac.in

(वीरेंद्र कुमार वशिष्ठ)
सहायक कुल्सचिव, आईआरडी

वितरण

- Head of the Deptt./Centres/Units : It is requested that the contents of the Above Advt. be brought to the notice of the staff working in your Deptt./Centre/Unit
- Webmaster, IRD : To put advertisement at IITD website.
- Notice Boards
- Advertisement file
- Prof. Kamal Kishore Pant, PI, Department of Chemical Engineering
- Copy to Chairperson, DRC/CRC