

INDIAN INSTITUTE OF TECHNOLOGY DELHI  
Industrial Research & Development Unit

**NO DUES Form for Project Staff  
(Part-A)**

- 1. Name & Employee Code of the Staff:.....
- 2. Mobile Number & Office Phone No.: .....
- 3. Designation :.....
- 4. Department :.....
- 5. Project / Consultancy No. :.....
- 6. Reason for Resignation :.....
- 7. Date of Joining :.....
- 8. Date of Reliving :.....

(Signature of the Employee with Date)

**(Part-B)**

**[To be completed by the concerned Department(s)]**

It is certified that nothing is outstanding against the above mentioned individual

- 1. Head, CSC .....
- 2. Estate Office/Hostel Warden :.....
- 3. Librarian: .....
- 4. Security Officer: .....
- 5. Signature of PI/CI: .....
- 6. Signature of HOD/HOC: .....
- 7. Dealing Assistant (Salary).....Sr. A.O. / A.R. IRD (A/cs.).....

(Remarks of Dealing Assistant IRD Accounts (if any)

.....

No. IITD/IRD/PF \_\_\_\_\_ OF.No. \_\_\_\_\_ HIRD \_\_\_\_\_ Dated \_\_\_\_\_

Signature of Dealing Assistant, IRD (Estt.)

Signature of Assistant Registrar, IRD

**A.R. IRD Accounts  
Cc: Employee Copy**