

Indian Institute of Technology Delhi  
IRD Unit

Ref. No. IITD/IRDM-109/ 4417

Dated: 8/11/2012

**Subject: Distribution of PDF amount, being generated from 'Admn. Overheads' share under the Sponsored Research Projects to PI & Co-PIs**

The Director has kindly approved the following guidelines in connection with the distribution of PDF amount, being generated from the 'Admn. Overheads' share under the Sponsored Research Projects to PI & Co-PIs:

- (a) If the PI intends to distribute the PDF share equally amongst all PI/Co-PIs, he/she shall explicitly make such a recommendation to IRD (Accounts).
- (b) In case, the PI does not make any recommendations to IRD (Accounts) for its equal distribution, then the formula to disburse the amount shall be based on the weighted contribution of PI and Co-PIs as per the following criteria:
- |       |  |  |
|-------|--|--|
| (i)   | For project having only PI                     | - 100% to PI   |
| (ii)  | For project having PI and one CO-PI            | - 60% to PI & 40% to Co-PI   |
| (iii) | For project having PI and two Co-PIs           | - 50% to PI & 25% each to Co-PIs   |
| (iv)  | For project having PI and more than two Co-PIs | - 40% to PI & the remaining 60% to be distributed equally amongst Co-PIs |

The above also stands approved in the 68<sup>th</sup> Meeting of the IRD Board held on 6<sup>th</sup> June, 2007

  
(V.K. Vashistha)  
Asstt. Registrar, IRD

Distribution

1 All Heads of Deptts./ Centres:

with a request to kindly circulate the above decision among all the PIs/CIs for their information

2. All Deans

3. PS to Registrar

4. P.S. to Director

5 A.R. (IRD) Accounts

6 M-62 file

7. Mr. Sudesh Kr. Bansal  
SDP IRD Unit

for email to all faculty members and updating the IRD website