

INDIAN INSTITUTE OF TECHNOLOGY DELHI  
Industrial Research & Development Unit

No. IITD/IRD/M-130/

721

22  
Dated: /01/2013

The following norms / rates are hereby notified towards booking charges of IRD Conference Hall ('I' floor of the Institute) for holding meetings / seminars /conferences / symposium, etc:

**Booking charges of IRD Conference Room**

- a. Rs. 10,000/- per day / Rs.6000/- per half day (max. of 4 hrs.) and Rs.2000/- as security (refundable) for outside organization.
- b. 50% of the above for academic activities of the Institute which also includes projects/consultancies related activities.
- c. For students activities, rates will be charged as per discretionary power of the Dean (R&D) on case to case basis.

This has approval of the Competent Authority.

  
(V.K. Washistha)  
A.R (IRD)

**Distribution**

1. All HoD/HoC/Sections/Unit/Cell/Schools
2. Dean (R&D)
3. AD (R&D)
4. A.R. IRD Accounts
5. SDP:- for e-mail to all concerned