



**CIRCULAR**

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This is for information of all PIs of on-going and recently concluded research projects that we have been receiving audit objection for the last two years in Audit Inspection Reports given by DGACE that our project files do not carry final project reports on completion of the respective projects. Also, it has been decided under the recently approved delegation of powers by BoG that a project activity of IRD would be financially closed only after final technical report has been submitted by the PI to the Funding Agency and a copy of the same is forwarded to IRD Unit for its records.

In order to comply with the above requirements, all PIs of the recently concluded projects (with completion dates from 1<sup>st</sup> April 2010 to 31<sup>st</sup> March 2013) are requested to submit a copy of the final technical report by April 15, 2013. All PIs of the on-going projects should take note of the above requirement at the time of completion of their projects.

  
Ashwini K Agrawal  
Associate Dean R&D

Dean (R&D)   
20/3/12

Mr. Bansal.

All Faculty.