

INDIAN INSTITUTE OF TECHNOLOGY DELHI
Industrial Research & Development Unit

No. IITD/IRD/M-201/ 2474

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CIRCULAR

The IRD Unit while issuing the selection committee OMs for contractual selections also requests the PIs of the projects to provide attendance sheet of the candidates who appear / attend the interview alongwith the minutes of the selection committee meeting.

It has been noticed several times that PI(s) do not provide the attendance sheet alongwith the minutes of the selection committee meeting.

In view of the above, all the faculty members are requested to prepare and provide the attendance sheet for record and consideration by the Competent Authority.

This issues with the approval of the Competent Authority.

(V.K. Vashistha)

Assistant Registrar, IRD

Distribution

1. All Faculty Members (by email)
2. Dean (R&D)
3. Associate Dean (R&D)
4. Webmaster, IRD