

Office Memorandum

Subject: Revised norms for Distribution of Institute Overheads under Sponsored Research Projects/ Consultancy Jobs/ Symposium etc. undertaken at the Institute

Reference: (1) IITD/IRD/M-38/6636 dated 3/09/2009
(2) IITD/IRD/M-38/9075 dated 3/11/2011

The Board of Governors vide Resolution No. BG/08/2009 had approved the Modification in Categorization of Sponsored Research Projects and Consultancy Jobs, Distribution of Institute Overheads and related Matters.

The IRD Unit vide the above referred circular(s), has notified the (1) implementation of disbursement of honorarium to the faculty members under Sponsored Research Projects and (2) the revised norms for Consultancy Jobs to be undertaken at the Institute w.e.f. 1/12/2011. In the light of above BoG decision, the re-apportionment of Institute Overheads of the Consultancy Jobs and Sponsored Research Projects is also hereby revised as under which have been approved by BoG vide above said Resolution along with the revised norms:

Project Type	Distribution of Institute Overheads								
	Existing				Revised				
	Inst. ILF	Dept./Centre ILF	PDF of PI/ CI or Co-PI/ Co-CI	Central Admin Fund	Inst. ILF	DDF/ CDF of Dept./ Centre/ School	PDF of PI/CI or Co-PI/ Co-CI	IRD Promotional Fund	Central Admin Fund
Sponsored Projects	50	30	20	0	60	30	10	0	0
	(In case honorarium is drawn by the PI)								
	60				60	10	30	0	0
(In case honorarium is not drawn by the PI)									
Consultancy Job	70	15	10	5	60	20	10	5	5
Symposium etc.	0	0	0	0	60	20	10	10	0

- Note: 1. DDF/CDF/SDF – Department/Centre/School Development Fund.
2. The unspent amount, if any, from a consultancy job (Type A/Type B) can be transferred to the PDF of the CI/Co-CI as per existing norms.
3. Similarly, the unspent amount, if any from a symposium/conf. can be transferred to the PDF of the Coordinator/Co-Coordinator, unless the sponsor insist otherwise.

This has approval of the Competent Authority.



(V.K. Vashistha)

Assistant Registrar, IRD

DISTRIBUTION

- All Heads of the Depts./Centres : With a request to kindly circulate the above decision among all the faculty members in their respective Depts./Centres/Schools
- All Deans
- P.S. to Registrar
- P.S. to Director
- A.R. IRD Accounts
- M-62 file
- Mr. Sudesh Kr. Bansal : For email to all faculty members and incorporating on the IRD Website
SDP, IRD Unit
- M-81 file
- Head, ACSS : For modifications in the acceptance & apportionment related memos/notifications